



Banda University of Agriculture & Technology

Banda – 210001 (U.P.)

Application Form for Senior Scientists-cum-Head

To be filled by the candidate

Advt. No.	Please affix your latest passport size self-attested photograph
Post Applied for	
Category applied for (UR/OBC/SC/ST):	
Last date of receipt of application	

Details of processing Fee:

Name of Issuing Branch	Draft Number	Date	Amount

1.	Name in full (in Capital Letters)	First Name	Middle Name	Surname				
2.	Date of birth	Day	Month	Year	Age as on last date of advertisement	Years	Months	Days
3.	Place of birth	City/Village		State	Country			
4.	Mother's Name							
5.	Father's Name							
6.	Address	Present Postal address (with pin code)			Permanent address (with pin code)			
		Phone/Mobile: Email:			Phone/Mobile: Email:			
7.	Nationality							

8.	Sex	Male/ Female/Transgender: _____															
9.	Category* (Please strike out whichever options are not applicable)	<table border="1"> <tr> <td>UR</td> <td>OBC</td> <td>SC</td> <td>ST</td> <td>EWS</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>				UR	OBC	SC	ST	EWS						Differently Abled (PH)?	
		UR	OBC	SC	ST	EWS											
		Supporting document (Page No.) of Proof enclosed (if belongs to Reserved Category):				Supporting document (Page No.) of Proof enclosed (if belongs to PH Category):.....											
10.	Marital status	Married/Unmarried/Divorced:															
		If married, name of spouse:															
11.	Present Employer (if employed)	Designation:															
12.	Have you ever been convicted by a court of law for any offence? If so, give details thereof.																
13.	Have you ever been punished or debarred from service of Government or other organization. If so, give details thereof.																
14.	Indicate if you possess essential qualification. If yes, give the full details.																
15.	If selected, minimum initial pay acceptable																
16.	If selected, please state when you can join																

*Attach attested copy of certificate issued by competent authority.

Date & Place:

Signature

Part-II

A. i. Academic Qualifications

Exam/Degree/ Diploma	Institute/ Board/ University	Year of passing	Subject(s)	Class/Division/ OCPA/ OGPA/ % Marks	Rank/Medal /Award/ Distinction	Supporting document (Page No.)
High School/ Matriculation						
Intermediate						
Graduation						
Master						
Ph.D.						
Post-Doctorate						
Other qualification						

ii. Whether PhD with Course Work/Without Course Work :..... (Supporting document Page No.)

B. Experience in Research/ Extension

i. Preparation of review reports/proceedings

S. No.	Particulars	Individual/Collaborative	Specify details	Supporting document (Page No.)

ii. Introduction/Commercialization/Popularization of innovative extension methods/New technologies

S. No.	Title of Technology	Method adopted	Impact assessment	Individual/Collaborative	Supporting document (Page No.)

ii. Organization of Training/ Kisan Mela/Exhibition/Field Day/Technology Week

S. No.	Organization of Training/ Kisan Mela/Exhibition/Field Day/Technology Week	Year	Duration	No. of beneficiaries	Coordinator/ Associated	Supporting document (Page No.)

C. Externally Funded Project

S. No.	Title/Subject of Research Projects(s)	PI/ Co- PI	Date of commencement	Duration	Total Grants/ Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Supporting Document (Page No.)

D. International Exposure

S. No.	Title of the Programme	Country visited	Funding Agency	Year	Time			Supporting document (Page No.)
					From	To	Duration	

E. Medals/Awards/Recognition/Fellowships

S. No.	Name of the Medal/Award/ Recognition/ Fellowship	Awarding Organization (Place/Country)	Year	Supporting document (Page No.)

F. Publications* (Give total numbers only)

Sr. No.	Particulars	Numbers
1	Research/review papers in peer reviewed or UGC listed or NAAS rated journals	
2	Review articles in peer reviewed or UGC listed or NAAS rated journals	
3	Books	
4	Laboratory Manuals (Published by Publishers/Institute)	
5	Chapters in Books	
6	Popular articles in magazine, research papers in non-referred journals and published in Proceedings	

*Give total numbers only. Attach a complete list of publications in the format provided in Annexure I

G. i. Summer School/Winter School/ Seminars /Symposia/Workshop/Training Course attended

S. No.	Title	Whether attended/organized	Place	Year	Duration		Supporting document (Page No.)
					From	To	

ii. Summer School/Winter School/ Seminars /Symposia/Workshop/Training Course organized

S. No.	Title	Whether attended/organized	Place	Year	Duration		Supporting document (Page No.)
					From	To	

H. Special Attainments (Innovations - Technology development, Variety released, Patent, Prototype, Concept, Methodology, process, genetic stock etc.)

S. No.	Category	Title	Year	Individual/ Collaborative	Details	Supporting document (Page No.)

I. Employment Record & Experience*: (In chronological order starting with the most recent)

S. No.	Organization/Institution	Designation	Pay Scale	Period		Duration (Years/Months)	Nature of Work	Supporting document (Page No.)
				From	To			

*for In-service candidate as per format given in Annexure 3.

(In case, Ph.D. degree obtained during regular service/in-service, please enclose study leave sanctioned document)

J. Institution and Organization building

S. No.	Facility developed	Year	Individual/ Collaborative	Details	Supporting document (Page No.)

K. Additional duties

S. No.	Designation	Duration		Year	Supporting document (Page No.)
		From	To		

L. Other service functions

S. No.	Designation	Year	Name of organization	Details	Supporting document (Page No.)

M. Extra-curricular/ Co-curricular activities

i. NCC, NSS, Position attained in sport, literary, cultural etc.

S.No.	Item	Duration	Details	Supporting document (Page No.)

ii. Life Membership/Fellowship of other institutions/professionals societies:

S.No.	Institution/ Professionals societies	Year	Details	Supporting document (Page No.)

N. Other Relevant Information, if any: (Supporting document Page No.)

O. List of certificates, testimonials (attested copies) & other documents attached with application-(√) in box:

1. Bank draft
2. Medical fitness certificate (Annexure II).....
3. Certificate from Personnel Office for in-service candidate (Annexure III).....
4. List of publications (Annexure I).....
5. Score Card (Annexure IV).....
6. Reservation Certificate (if applicable)
7. Testimonials, transcripts, certificates, degrees
8. Experience certificates along with detail of salary per month, grade etc.....
9. Other supporting documents

Total number of attached documents = -----

Total number of attached pages = -----

(Please mark page number in all attached documents)

DECLARATION

I declare that the entries made in this form are true and correct to the best of my knowledge & belief and also that I have not concealed any fact or withheld any information regarding my past service and record and that if any entry is found to have been concealed, I will be disqualified for selection or if appointed will be liable to termination without any notice or co compensation.

I hereby also declare that I have not been convicted by Court of Law for any offence or involved in any criminal offence or indiscipline.

I certify that I have read General Instructions.

Date:

Place:

Signature of Candidate

Annexure I

Format for the list of Publications

A. Research Publications in refereed journals

S.No.	Title of research article(s)	Name of journal	Month & year of publication, volume no. & page nos.	ISBN/ISSN No.	NAAS rating/Impact Factor	Supporting documents (Page No.)

B. Review articles in referred journals

S.No.	Title of review article(s)	Name of journal	Month & year of publication, volume no. & page nos.	ISBN/ISSN No.	NAAS rating/impact factor	Supporting documents (Page No.)

C. Books-Self authored/co-authored/edited

S.No.	Title of Book(s)	Name of Publisher	Month & year of publication	ISBN/ISSN No.	Whether sole author or co-author	Supporting documents (Page No.)

D. Chapters contributed in edited books/Lead papers in Seminar/Symposium

S.No.	Title of Chapter/Paper(s)	Title of Book(s)	Name of Publisher/Organizer	Month & year of publication	ISBN/ISSN No.	Supporting documents (Page No.)

E. Laboratory Manuals – Published by Publishers/Institute

S.No.	Title	Name of Publisher	Month & year of publication	Supporting documents (Page No.)

F. Popular articles in magazine/research papers or review papers in non-refereed journals/ Extension leaflets / Folders / Brochures/Research Bulletins/Extension Bulletin/Short communication/Radio Talk/TV program / abstract published in Proceedings or souvenirs

S.No.	Title	Name of Publisher/organizer	Month & year of publication	Supporting documents (Page No.)

Annexure II

Medical Fitness Certificate

(May be provided in this format or on the letterhead of Hospital or Medical Doctor)

Medical Fitness Certificate to be issued by the Medical Doctor (MBBS or higher qualification).

**I have personally examined the applicant, Name -----; S/D/o -----
---and found him/her medically Fit/Unfit.**

(Signature of Doctor)

Stamp/Seal

Complete Address:

Annexure III

Certification from Personnel Office for In-service candidate

Certified that Mr./Ms/Mrs./Dr.-----S/D/o-----is working as ---- -----in the pay scale/grade -----from ----- to-----on Regular/Ad-hoc/Contractual basis. No vigilance enquiry/disciplinary cases are pending against him//her. He/she has not been punished since last 5 Years. His/her work of last five years is found satisfactory. If selected, he/she will be relieved.

Office File Ref. No. -----

Signature-----

Date-----

Name-----

Designation with office seal-----

Phone No. -----

Email ID-----

Annexure IV

Score Card for Senior Scientists- cum- Head

SL	Parameter Details	Score
A	Academic Qualifications	18
1	4 marks for First class and 2 marks for Second class at Graduate level.	
2	8 marks for First class and 4 marks for Second class at Master level.	
3	6 marks for PhD with course work and 3 marks for PhD without course work	
B	Experience in Research/Extension	10
	Preparation of review reports, proceedings; Involvement in participatory technology development; Organizing Kisan mela/exhibition/demonstration/training/field day/technology week; Introduction of innovative extension methods/commercialization and mass dissemination of technologies/Popularization of new technologies (<i>1.0 mark for individual effort and 0.5 mark for collaborative effort</i>)	
C	Externally Funded Projects	05
	Only those projects supported from external sources on the basis of applicant's competence should be mentioned, such as ICAR/Competitive Grant Projects (CGP) under World Bank, projects funded/extramural from DST, DBT and National/ International organizations/agencies <ul style="list-style-type: none"> • Project outlay less than 20 lakhs: 1.0 mark for Principal Investigator (PI)/Nodal Officer and 0.5 mark for Co- Principal Investigator (Co-PI)/Assistant Nodal Officer/ Associated Scientist • Project outlay more than 20 lakhs: 2.0 marks for Principal Investigator (PI)/Nodal Officer and 01 mark for Co- Principal Investigator (Co-PI)/ Assistant Nodal Officer/ Associated Scientist 	
D	International Exposure	02
	<ul style="list-style-type: none"> • 1.0 mark for each one month experience of working in Internationally important organization/laboratory. (<i>period spent abroad towards Masters/Ph.D/Post-Doctoral experience will not be considered</i>) • 1.0 mark for paper/poster presentation in international event- seminar/ symposium/ conference/ workshop etc (<i>participated abroad only or organized by International organizations/ bodies/ societies</i>) • 1.0 mark for attending training/study mission of not less than 5 days (<i>participated abroad only</i>) 	
E	Medals/Awards/Recognitions	05
	<ul style="list-style-type: none"> • 2.0 marks each for National/International award, Fellowship (recognized) such as by UGC, ICAR, CSIR, DST, DBT/National Institutes, Ministries of State or Central Government, FAO of the UN. • Academic merit medal: 2.0 marks for Gold Medal, 1.0 mark for Silver Medal and 0.5 mark for Bronze medal • 0.5 mark each for Awards from recognized professional societies (Maximum 01 Mark) 	
F	Publications	10
	<ul style="list-style-type: none"> • 1.0 Mark for each for published research/review papers in peer reviewed or UGC listed or NAAS rated journals • 1.0 mark each for Book/Laboratory Manual published by recognized publisher (Maximum 03 Marks) • 0.5 mark each for Book Chapter / Lead papers in seminar/ symposium (Maximum 03 Marks) • 0.5 mark each for Extension Leaflets/Folders/Brochures/Radio Talk/TV programs/Phone-in Programs (Maximum 02 Marks) • 0.2 mark for each Conference proceeding paper/abstract in published proceeding or souvenir/ Training manual/ Research Bulletins/Extension Bulletins/short communication/ research paper or popular article in non-referred journals (Maximum 02 Marks) <p>Note:</p> <ol style="list-style-type: none"> 1. All the publications should have been published as on or before the last date of application 2. Full marks as lead or corresponding author and half marks as co-authors 3. Most recently published NAAS rating will be considered only 	
G	Summer/Winter School/Refresher Course and Seminar/Symposium etc. organized/attended	03
	<ul style="list-style-type: none"> • 1.0 mark for each course organized as Course Director or Course-Coordinator (Marks shall be given only for organization of Winter School/Summer School/ Refresher Course/ICAR-CAS/ICAR sponsored training of not less than 05 days). • 1.0 mark each for Convener/ Chairman/Organizing Secretary / Co-organizing Secretary for 	

	organizing Seminar/Symposium. ● 0.5 mark each for Higher academic training in recognized academic/scientific/professional institutions (10 days and above) (Maximum 1.0 mark)	
H	Special Attainments	03
	Novel technology developed (patent, prototype, genetic stock, variety, process, concept, methodology etc). (1.0 mark for individual effort and 0.5 mark for collaborative effort)	
I	Employment Record and Experience	04
	Marks are assigned for the number of years of service (T/R/E) over and above the prescribed number of years required for a particular post. (1.0 mark for each year of service/experience)	
J	Institution building and organization building	02
	Only clearly defined contributions as a leader in institutional building shall be considered. For example, creation of totally new institution, laboratory, field facility etc., that has bearing on improved standards or resource generation can be given. Likewise, in case of adding new equipments, mention can be made as to how many other scientists are benefited by such addition. Similarly, encouraging HRD, plan implementation and/or monitoring of progress to show better results, successful execution of major projects, etc. can be given. (1.0 mark per activity per year)	
K	Additional duties	03
	Performed for at least one or more year as Library Incharge/ Store Incharge/Farm Incharge/Animal farm Incharge/ Estate officer etc. (1.0 mark for each year of additional duties)	
L	Other service functions	02
	Executive committee members of National/International/State bodies, Member of INSA, NAAS, Member of Academic council/Board of Studies, Editorial Board of NAAS rated National/ International Journals (1.0 mark each)	
M	Extra- Curricular/Co-curricular Activities	03
	i. NCC certificate (2 marks for 'C', 1 marks for 'B' and 0.5 marks for 'A' certificate) ii. NSS course (1 marks for 2 yrs and 0.5 mark for one year) iii. Position attained/participation in Sport/literary/cultural (02 mark for All India level, 01 mark for State level and 0.5 mark at University level competitions) (Full marks for position attained and half marks for participation) iv. Life membership of professional societies (0.5 mark each) (Maximum 02Marks)	
N	Powerpoint presentation	10
O	Interview	20
Grand Total		100



Banda University of Agriculture & Technology, Banda – 210001 (U.P.)
Application for the Post of Senior Scientists-cum-Head/Subject Matter Specialist

Important Instruction

1. Before submission of Application Proforma', the candidate should see the details of posts, requisite qualifications & experience, terms & conditions, pay grade/emoluments, processing fee and other details posted on the University website (www.buat.edu.in).
2. The crucial date for determining the age limit of the candidate will be the closing date for receipt of applications i.e. **07.07.2023 (5:00 PM)**.
3. For all the posts, Bank Draft of Rs 1500/- (Rupees One Thousand Five Hundred only) for General, OBC candidates and Rs 750/- (Rupees Seven Hundred and Fifty only) for SC/ST/ Differently Abled Persons (PWD) in favour of **“Comptroller, Banda University of Agriculture & Technology, Banda U.P.”**, payable at **‘Banda, U.P.’** The application fee will be non-refundable. No concession of Application Fee is admissible to SC/ST of other States.
4. The applicants who wish to apply for more than one post and/or category, should submit separate Application forms in separate envelopes accompanied by relevant enclosures and bank draft for each post.
5. The candidates are required to submit attested copies of certificates in support of their claims regarding age, educational qualifications, SC/ST/OBC/EWS/PH etc. along with their application.
6. The candidates apply for the posts as notified should ensure that they fulfill all the prescribed eligibility conditions as on the closing date for receipt of applications.
7. In-service candidate must send his/her application through proper channel. Their Application through proper channel must reach the University within 30 days from the closing date. However, an advance copy of application (*along with bank draft and other documents*) should reach before the last date.
8. The filled application form duly signed and affixed with a recent passport size photograph along with attested copies of certificates in support of claims regarding age, educational qualifications, SC/ ST/OBC / EWS etc. should be sent only to **“The Director Administration & Monitoring, Banda University of Agriculture & Technology, Banda-210001, Uttar Pradesh”**.
9. Envelope carrying application form should be clearly mentioned and underlined with, **“Application Form for the post of Advt. No. Sl. No.....and Category”** on the top right hand corner.
10. Applications received after due date for whatsoever reason including postal delay will not be considered.
11. No TA/DA will be paid to the candidates for appearing in the interview.
12. The University is governed by the Act & Statutes of the Agriculture University Act 1958 of Uttar Pradesh, as amended from time to time.
