



# Banda University of Agriculture & Technology

## Banda – 210001 (U.P.)

### Application Form for Subject Matter Specialist

**To be filled by the candidate**

Advt. No. ....	Please affix your latest passport size self-attested photograph
Post Applied for .....	
Category applied for (UR/OBC/SC/ST): .....	
Last date of receipt of application .....	

**Details of processing Fee:**

Name of Issuing Branch	Draft Number	Date	Amount

1.	Name in full (in Capital Letters)	First Name	Middle Name	Surname					
2.	Date of birth	Day	Month	Year	Age as on last date of advertisement	Years	Months	Days	
3.	Place of birth	City/Village			State		Country		
4.	Mother's Name								
5.	Father's Name								
6.	Address	Present Postal address (with pin code)				Permanent address (with pin code)			
		Phone/Mobile: Email:				Phone/Mobile: Email:			
7.	Nationality								
8.	Sex	Male/ Female/Transgender: _____							

<b>9.</b>	<b>Category*</b> (Please strike out whichever options are not applicable)	<table border="1"> <tr> <td><b>UR</b></td> <td><b>OBC</b></td> <td><b>SC</b></td> <td><b>ST</b></td> <td><b>EWS</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>						<b>Differently Abled (PH)?</b> <table border="1"> <tr> <td><b>Yes</b></td> <td><b>No</b></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<b>Yes</b>	<b>No</b>		
		<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>											
<b>Yes</b>	<b>No</b>																
		Supporting document (Page No.) of Proof enclosed (if belongs to Reserved Category): .....	Supporting document (Page No.) of Proof enclosed (if belongs to PH Category):.....														
<b>10.</b>	<b>Marital status</b>	Married/Unmarried/Divorced: ..... If married, name of spouse: .....															
<b>11.</b>	<b>Present Employer (if employed)</b>	<b>Designation:</b>															
<b>12.</b>	Have you ever been convicted by a court of law for any offence? If so, give details thereof.																
<b>13.</b>	Have you ever been punished or debarred from service of Government or other organization. If so, give details thereof.																
<b>14.</b>	Indicate if you possess essential qualification. If yes, give the full details.																
<b>15.</b>	If selected, minimum initial pay acceptable																
<b>16.</b>	If selected, please state when you can join																

\*Attach attested copy of certificate issued by competent authority.

**Date & Place:**

**Signature**

## Part-II

### A. i. Academic Qualifications

Exam/Degree/ Diploma	Institute/ Board/ University	Year of passing	Subject(s)	Class/Division/ OCPA/ OGPA/ % Marks	Rank/Medal /Award/ Distinction	Supporting document (Page No.)
High School/ Matriculation						
Intermediate						
Graduation						
Master						
Ph.D.						
Post-Doctorate						
Other qualification						

ii. Whether PhD with Course Work/Without Course Work : ..... (Supporting document Page No.)

### B. Experience Teaching/Research/ Extension

Sr. No.	Organization/Institution	Designation	Pay Scale	Period		Duration (Years/Months)	Nature of Work	Supporting document (Page No.)
				From	To			

### C. Publications\* (Give total numbers only)

Sr. No.	Particulars	Numbers
1	Research/review papers in peer reviewed or UGC listed or NAAS rated journals	
2	Review articles in peer reviewed or UGC listed or NAAS rated journals	
3	Books	
4	Laboratory Manuals (Published by Publishers/Institute)	
5	Chapters in Books	
6	Popular articles in magazine, research papers in non-referred journals and published in Proceedings	

\*Give total numbers only. Attach a complete list of publications in the format provided in Annexure I

### D. Medals/Awards/Recognition/Fellowships

S. No.	Name of the Medal/Award/ Recognition/ Fellowship	Awarding Organization (Place/Country)	Year	Supporting document (Page No.)

E. Special Attainments (Innovations - Technology development, Variety released, Patent, Prototype, Concept, Methodology, process, genetic stock etc.)

S. No.	Category	Title	Year	Individual/ Collaborative	Details	Supporting document (Page No.)

**F. Extra-curricular/Co-curricular activities**

**i. NCC, NSS, Position attained in sport, literary, cultural etc.**

S.No.	Item	Duration	Details	Supporting document (Page No.)

**ii. Life Membership/Fellowship of other institutions/professionals societies:**

S.No.	Institution/ Professionals societies	Year	Details	Supporting document (Page No.)

**G. Other Relevant Information, if any:** (Supporting document Page No.)

**H. List of certificates, testimonials (attested copies) & other documents attached with application-(√) in box:**

1. Bank draft .....
2. Medical fitness certificate (Annexure II).....
3. Certificate from Personnel Office for in-service candidate (Annexure III).....
4. List of publications (Annexure I).....
5. Score Card (Annexure IV).....
6. Reservation Certificate (if applicable) .....
7. Testimonials, transcripts, certificates, degrees .....
8. Experience certificates along with detail of salary per month, grade etc.....
9. Other supporting documents .....

**Total number of attached documents = -----**

**Total number of attached pages = -----**

(Please mark page number in all attached documents)

**DECLARATION**

I declare that the entries made in this form are true and correct to the best of my knowledge & belief and also that I have not concealed any fact or withheld any information regarding my past service and record and that if any entry is found to have been concealed, I will be disqualified for selection or if appointed will be liable to termination without any notice or co compensation.

I hereby also declare that I have not been convicted by Court of Law for any offence or involved in any criminal offence or indiscipline.

I certify that I have read General Instructions.

**Date:**

**Place:**

**Signature of Candidate**

## Annexure I

### Format for the list of Publications

#### A. Research Publications in refereed journals

S.No.	Title of research article(s)	Name of journal	Month & year of publication, volume no. & page nos.	ISBN/ISSN No.	NAAS rating/Impact Factor	Supporting documents (Page No.)

#### B. Review articles in referred journals

S.No.	Title of review article(s)	Name of journal	Month & year of publication, volume no. & page nos.	ISBN/ISSN No.	NAAS rating/impact factor	Supporting documents (Page No.)

#### C. Books-Self authored/co-authored/edited

S.No.	Title of Book(s)	Name of Publisher	Month & year of publication	ISBN/ISSN No.	Whether sole author or co-author	Supporting documents (Page No.)

#### D. Chapters contributed in edited books/Lead papers in Seminar/Symposium

S.No.	Title of Chapter/Paper(s)	Title of Book(s)	Name of Publisher/Organizer	Month & year of publication	ISBN/ISSN No.	Supporting documents (Page No.)

#### E. Laboratory Manuals – Published by Publishers/Institute

S.No.	Title	Name of Publisher	Month & year of publication	Supporting documents (Page No.)

#### F. Popular articles in magazine/research papers or review papers in non-refereed journals/ Extension leaflets / Folders / Brochures/Research Bulletins/Extension Bulletin/Short communication/Radio Talk/TV program / abstract published in Proceedings or souvenirs

S.No.	Title	Name of Publisher/organizer	Month & year of publication	Supporting documents (Page No.)

**Annexure II**

**Medical Fitness Certificate**

(May be provided in this format or on the letterhead of Hospital or Medical Doctor)

Medical Fitness Certificate to be issued by the Medical Doctor (MBBS or higher qualification).

**I have personally examined the applicant, Name -----; S/D/o -----  
---and found him/her medically Fit/Unfit.**

**(Signature of Doctor)**

**Stamp/Seal**

**Complete Address:**

**Annexure III**

**Certification from Personnel Office for In-service candidate**

Certified that Mr./Ms/Mrs./Dr.-----S/D/o-----is working as ---- -----in the pay scale/grade -----from ----- to-----on Regular/Ad-hoc/Contractual basis. No vigilance enquiry/disciplinary cases are pending against him//her. He/she has not been punished since last 5 Years. His/her work of last five years is found satisfactory. If selected, he/she will be relieved.

Office File Ref. No. -----

Signature-----

Date-----

Name-----

Designation with office seal-----

Phone No. -----

Email ID-----

## Annexure IV

### Score Card for Subject Matter Specialist

SN	Parameter Details	Score	Self Accessed Score	Page No. of Proof Attached
<b>A</b>	<b>Academic Qualifications</b>	<b>50</b>		
1	08 marks for First class and 06 marks for Second class in 10 <sup>th</sup> standard			
2	10 marks for First class and 08 marks for Second class in 12 <sup>th</sup> standard			
3	12 marks for First class and 10 marks for Second class at Graduate level			
4	16 marks for First class and 12 marks for Second class at Master level			
5	04 marks for Ph. D with course and 03 marks for Ph. D. without coursework			
<b>B</b>	<b>Experience Teaching/Research/Extension</b>	<b>03</b>		
	1.0 mark for each year of service as Teaching/Research/Extension/SRF/RA/T.A./S.T.A./Subject Matter Specialist after completing Master's degree			
<b>C</b>	<b>Publications</b>	<b>07</b>		
	<ul style="list-style-type: none"> <li>i. Published research/review papers in peer reviewed or UGC listed or NAAS rated journals: 1.0 Mark for each paper</li> <li>ii. Book published by individuals: 1.0 Mark each</li> <li>iii. Book chapter/ Lead papers in seminar/ symposium: 0.5 Mark each</li> <li>iv. Conference proceeding paper/abstract in published proceeding or souvenir/ Training manual/ Research Bulletins/short communication/research paper or popular article in non-referred journals: 0.5 Mark each</li> <li>v. Extension Leaflets/Folders/ Extension Bulletins/Brochures/Radio Talk/TV programs/Phone-in Programs: 0.5 Mark each</li> </ul> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. All the publications should have been published as on or before the last date of application.</li> <li>2. Full marks as lead or corresponding author and half marks as co-authors</li> <li>3. Most recently published NAAS rating will be considered only</li> </ol>			
<b>D</b>	<b>Medals/Awards/Recognitions (From the National/ International organization only)</b>	<b>05</b>		
	<ul style="list-style-type: none"> <li>i. 2.0 marks each for National/International award, fellowship (recognized) such as by UGC, ICAR, CSIR, DST, DBT/National Institutes, Ministries of State or Central Government, FAO of the UN</li> <li>ii. Academic merit medals: 2 marks for Gold medal, 1 mark for Silver and 0.5 mark for Bronze Medal.</li> <li>iii. 1.0 Mark each for Awards from recognized professional societies (Maximum 02 Mark)</li> </ul>			
<b>E</b>	<b>Special Attainments</b>	<b>02</b>		
	<ul style="list-style-type: none"> <li>i) Novel technology developed (patent, prototype, genetic stock, variety, process, concept, methodology etc). (1.0 mark each)</li> <li>ii) 0.5 Mark for success story of technology disseminated or commercialized</li> <li>iii) 1.0 mark for each one-month experience of working in Internationally important organization/laboratory.</li> </ul>			
<b>F</b>	<b>Extra- Curricular/Co-curricular Activities</b>	<b>03</b>		
	<ul style="list-style-type: none"> <li>i) NCC certificate (2 marks for 'C', 1 mark for 'B' and 0.5 mark for 'A' certificate )</li> <li>ii) NSS course (1 marks for 2 yrs and 0.5 mark for one year)</li> <li>iii) Position attained/ participation in Sport/literary/cultural (02 mark for All India level, 01 mark for State level and 0.5 mark at University level competitions) (Full marks for position attained and half marks for participation )</li> <li>iv) Life membership of professional societies (0.5 mark each) (Maximum 02marks)</li> </ul>			
<b>G</b>	Power point presentation	10		
<b>H</b>	Interview	20		
	<b>Grand Total</b>	<b>100</b>		



**Banda University of Agriculture & Technology, Banda – 210001 (U.P.)**  
**Application for the Post of Senior Scientists-cum-Head/Subject Matter Specialist**

**Important Instruction**

1. Before submission of Application Proforma', the candidate should see the details of posts, requisite qualifications & experience, terms & conditions, pay grade/emoluments, processing fee and other details posted on the University website ([www.buat.edu.in](http://www.buat.edu.in)).
2. The crucial date for determining the age limit of the candidate will be the closing date for receipt of applications i.e. **07.07.2023 (5:00 PM)**.
3. For all the posts, Bank Draft of Rs 1500/- (Rupees One Thousand Five Hundred only) for General, OBC candidates and Rs 750/- (Rupees Seven Hundred and Fifty only) for SC/ST/ Differently Abled Persons (PWD) in favour of **“Comptroller, Banda University of Agriculture & Technology, Banda U.P.”**, payable at ‘Banda, U.P.’ The application fee will be non-refundable. No concession of Application Fee is admissible to SC/ST of other States.
4. The applicants who wish to apply for more than one post and/or category, should submit separate Application forms in separate envelopes accompanied by relevant enclosures and bank draft for each post.
5. The candidates are required to submit attested copies of certificates in support of their claims regarding age, educational qualifications, SC/ST/OBC/EWS/PH etc. along with their application.
6. The candidates apply for the posts as notified should ensure that they fulfill all the prescribed eligibility conditions as on the closing date for receipt of applications.
7. In-service candidate must send his/her application through proper channel. Their Application through proper channel must reach the University within 30 days from the closing date. However, an advance copy of application (*along with bank draft and other documents*) should reach before the last date.
8. The filled application form duly signed and affixed with a recent passport size photograph along with attested copies of certificates in support of claims regarding age, educational qualifications, SC/ ST/OBC / EWS etc. should be sent only to **“The Director Administration & Monitoring, Banda University of Agriculture & Technology, Banda-210001, Uttar Pradesh”**.
9. Envelope carrying application form should be clearly mentioned and underlined with, **“Application Form for the post of ..... Advt. No. .... Sl. No.....and Category .....”** on the top right hand corner.
10. Applications received after due date for whatsoever reason including postal delay will not be considered.
11. No TA/DA will be paid to the candidates for appearing in the interview.
12. The University is governed by the Act & Statutes of the Agriculture University Act 1958 of Uttar Pradesh, as amended from time to time.

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